

UPTON WARREN PARISH COUNCIL WEBSITE POLICY

Website Policy.

The policy of the Upton Warren Parish Council Website is to reflect the aim of the Parish Council, which is to support the people of Upton Warren Parish by protecting the natural environment, the Green Belt and the Conservation Area for future generations, whilst enabling developments that maintains the rural nature of the Parish. This is achieved through recognizing the Worcestershire Agreement 'Councils Working Together' whereby Worcestershire County Council (WCC), the Worcestershire County Association of Local Councils and Worcestershire town and parish councils (local councils) agreed to the publication of an agreement that set out how they aim to work together. This Agreement was the result of discussions locally and across Worcestershire to confirm existing good practice and to establish some new ways of working, including hosting the 'My Parish' web pages enabling parish and town councils to have a webpage free of cost.

Website Protocol.

1. There is one administrator who is enabled by WCC to upload information onto the web site.
2. Uploaded information should be factual and representative of the Parish Council body as a whole rather than the personal information or views of individual Parish Councillors.
3. All uploads should be approved by all Parish Councillors, other than formal business items such as meeting agendas, notification of events etc.
4. There will be a standing item (Parish Council Website) on every agenda of the Parish Council meetings to consider and approve uploads, which may have been circulated before the meeting by any Parish Councillor or tabled at the meeting.
5. Uploads should not breach copyright, credit should be given to any authored material and permission sought where appropriate.
6. The Parish Council will ensure that uploaded material is not offensive, inflammatory or discriminatory in any way in order to support the WCC Equality and Diversity Policy.